**Milestone Report**

**To-do Items:** Yellow Highlight

**General:**

Font: Times New Roman

Size: 12

Alignment: Left

Spacing: Double; no space before and after paragraph

**Heading:**

Font: Times New Roman

Size: 12

Alignment: Center

Spacing: Double; no space before and after paragraph

**Tables:**

Font: Times New Roman

Size: 12

Alignment: Center

Spacing: Single; no space before and after paragraph